

# GALWAY PLAYERS PARTICIPATION GUIDELINES

**ATTENDANCE:** Rehearsal attendance is critical to the success of the production. Participant agrees to attend at all the required rehearsals at the designated time and place unless otherwise arranged with the director or producer before rehearsal. Additionally, participants who have more than 1 absence without prior notification may be excused from the show. If you must leave early, please notify the director before departing.

**BEHAVIOR:** Inappropriate behavior creates difficulty for the production team and cast and will be addressed in the following progression: (1) The director will speak directly with the participant to correct and/or resolve the situation, (2) if the situation continues, continued inappropriate behavior will result in dismissal from the production. Further it is understood that participants are to behave in a polite and respectful manner while participating in this program. Profanity, verbal disrespect, name calling, inappropriate public displays of affection or aggression other than acting on stage will not be tolerated. Participants are not permitted to bring any weapons (including Swiss Army knives, etc.) onto school property or any other space utilized by Galway Players for the purpose of this production. Participants are strongly encouraged not to bring electronic devices of any value including cameras, laptops, which might become damaged, lost or stolen.

**PARTICIPATION FEE(S):** A minimum donation of \$10 per actor is required to help defray the production costs. Additionally, any performer assigned a libretto/script agrees to return the libretto/script unmarked and in good condition at Dress Rehearsal or sooner. Actors who do not return the book will be required to pay a \$30 fee. All actors are also requested to sell a minimum of one 1/4 page advertisement for the program.

**DRESS CODE:** Participants are asked to wear comfortable loose clothing that will allow for rigorous physical activity and movement. All clothing must be free of profanity, advertisement for alcohol or illegal substances, and generally in good taste. No midriffs please. All participants must wear closed toe and heel shoes - sandals and flip flops are NOT allowed. Shorts must be worn under short skirts.

**BUILDING USE:** We are guests of the Galway Central School District. We ask that visitors respect the facility as if it was their home and clean up after themselves. Additionally, there is no eating allowed in the auditorium. Only beverages with lids are allowed in auditorium.

**CELL PHONES:** In this day we understand the desire to have a cell phone in your possession while at rehearsal. However, we ask that all participants keep cell phones on "silent" during rehearsal. There will be adequate break times where people can check their phones. Additionally, cell phones should NOT be on stage at any time. When a participant is on stage, the phone must remain with the rest of their belongings (not in pockets on stage.)

**VIDEO/PHOTOGRAPH RELEASE:** Participant grants Galway Players the right to use photograph(s) and/or video(s) of themselves and or his/her child for the purpose of promoting and/or advertising their productions.

## **PRODUCTION TEAM:**

Director: Barb Davis-Dickman bdd1101@gmail.com 518-573-0980  
Producer: Amy Jessup amyjessup@gmail.com 518.428.5047  
Choreographer:  
Musical Director:  
Set Designer: Anne Valente  
Costume Designer: Pat Sowle, Tara Wheeler  
Properties:



**Saturday May 5, 2018 7:00 PM**

**Sunday May 6, 2018 2:00 PM**

## **Galway Players Board of Directors**

President: Pat Sowle  
Vice President: Anne Valente  
Secretary: Michelle Urban

Treasurer: Deb Flint  
Communication: Amy Jessup  
Membership: Anne Valente  
At Large: Lisa Hunter, Jennifer Hampson

# Galway Players

# Spring 2018 Production - Participation Agreement

Name (First Last): \_\_\_\_\_ Phone # (cell/home) \_\_\_\_\_

Full Mailing Address: \_\_\_\_\_

Emergency Contact Name and Phone #:	GRADE
E-mail address checked regularly:	

My signature below indicates that I have read and reviewed the Galway Players Participation Guidelines and agree to following all of these guidelines as outlined on this document. If I have any questions or issues I will address these to any member of the production team.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARTICIPATION:** Volunteer involvement is critical to the success of the production. Actors and family members are encouraged to contribute to the production process when possible. There are several opportunities to volunteer and we will help match your talents with production needs during rehearsals. Please check of any items you think you or friends and family may be able to assist with. **CHECK ALL THAT APPLY.**

Set Building - are you handy with tools? We need people who can bring and use power tools and help build things.

Musician - are you musical and interested in playing in the pit?

Set Decoration - Painting, taping, adding accents and embellishments

Photography - Taking headshots, candid photos at rehearsal, making photo displays for show weekend.

Costume Assistance - measuring, cutting is needed in addition to sewing.

Hair and/or Makeup - help performers with hair and makeup at dress rehearsal and shows.

Stage Crew - help set up/ move sets during rehearsals and performance.

## CONFLICT CALENDAR

All participants are expected to be at rehearsal each week as scheduled. If you cannot attend one of the following rehearsals or portion thereof, please indicate these conflicts below. Performers are allowed 1 excused absence (which means you've communicated in advance to the director that you cannot attend the particular rehearsal). If there are additional absences, opportunity for participation in the production may be restricted or withdrawn.

Attendance at dress rehearsal and all performances is mandatory.

*For each Rehearsal - please indicate below any conflicts you have by indicating "Unavailable" and time. For example if they are unavailable the entire day because of travel plans, indicate "unavailable all day". If they are unavailable a portion of a rehearsal due to a prior commitment, indicate "Unavailable 12-3, can be there 3-6. This allows the director to schedule rehearsals accordingly.*

Rehearsals - all 1:00pm - 6:00 PM	Conflicts
Sunday, January 28, 2018	
Sunday, February 04, 2018	
Sunday, February 11, 2018	
Sunday, February 18, 2018	
Sunday, February 25, 2018	
Sunday, March 04, 2018	
Sunday, March 11, 2018	
Sunday, March 18, 2018	
Sunday, March 25, 2018	
Sunday, April 01, 2018	HAPPY EASTER - NO REHEARSAL
Sunday, April 08, 2018	
Sunday, April 15, 2018	
Sunday, April 22, 2018	
Sunday April 29th NOON - 7:00 PM*	DRESS REHEARSAL / TECH: MANDATORY ATTENDANCE
Show Saturday May 5th Call 5:00 for 7:00 PM Performance	
Show Sunday May 6th Call 12:00 for 2:00 PM Performance	

**Please complete the above conflict calendar and turn in at auditions. If at any time something comes up during the production, please notify the director and/or a producer of any subsequent conflicts.**

**\* Dress rehearsal may run later than 7. We plan on running the show two times.**